

Accessibility plan



Approved by:	Nadine O'Hara Head of Education and Learning	Date: August 2025
Last reviewed on:	January 2022	
Next review due by:	August 2026	
Site	Westland Farm, Shamley Green, Guildford, Surrey, GU5 0TL	

1. Aims

Schools are required under the Equality Act 2010 to have an accessibility plan. The purpose of the plan is to:

- Increase the extent to which pupils with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable pupils with disabilities to take better advantage of education, benefits, facilities and services provided.
- Improve the availability of accessible information to pupils with disabilities.

Our school aims to treat all its pupils fairly and with respect. This involves providing access and opportunities for all pupils without discrimination of any kind.

This plan aims to:

- Increase the extent to which children and young people with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable children and young people with disabilities to take better advantage of education, benefits, facilities, and services provided.
- Improve the availability of accessible information to children and young people with disabilities.

The above aims will be delivered within a reasonable timeframe, and in ways which are determined after taking into account children and young people's disabilities and the views of parents and carers and children and young people. In the preparation of an accessibility strategy, LA must have regard to the need to allocate adequate resources in the implementation of this strategy.

The Leadership Team also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that individuals with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed, and revised in consultation with:

- Children and young people's parents and carers. •

The headteacher and other relevant members of staff.

- Governors.
- External partners.

The accessibility audit.

1.1. The Leadership Team will undertake a regular Accessibility Audit.

1.2. The audit will cover the following three areas:

- **Access to the curriculum** – the Leadership Team will assess the extent to which children and young people with disabilities can access the curriculum on an equal basis with their peers.

- **Access to the physical environment** – the Leadership Team will assess the extent to which children and young people with disabilities can access the physical environment on an equal basis with their peers.

- **Access to information** – the Leadership Team will assess the extent to which children and young people with disabilities can access information on an equal basis with their peers.

1.3. When conducting the audit, the Leadership Team will consider all kinds of disabilities and impairments, including, but not limited to, the following:

- **Ambulatory disabilities** – this includes children and young people who use a wheelchair or mobility aid.

- **Dexterity disabilities** – this includes those whose everyday manual handling of objects and fixtures may be impaired.

- **Visual disabilities** – this includes those with visual impairments and sensitivities.

- **Auditory disabilities** – this includes those with hearing impairments and sensitivities.

- **Comprehension** – this includes hidden disabilities, such as autism and dyslexia.

1.4. The findings from the audit will be used to identify short-, medium- and long-term actions to address specific gaps and improve access.

1.5. All actions will be carried out in a reasonable timeframe, and after taking into account children and young people's disabilities and the preferences of their parents and carers.

1.6. The actions that will be undertaken are detailed in the accessibility action plan.

Our school is also committed to ensuring staff are trained in equality issues with reference to the Equality Act 2010, including understanding disability issues.

Our school's complaints procedure covers the accessibility plan. If you have any concerns relating to accessibility in school, the complaints procedure sets out the process for raising these concerns.

2. Legislation and guidance

This document meets the requirements of [schedule 10 of the Equality Act 2010](#) and the Department for Education (DfE) [guidance for schools on the Equality Act 2010](#).

The Equality Act 2010 defines an individual as disabled if they have a physical or mental impairment that has a 'substantial' and 'long-term' adverse effect on their ability to undertake normal day-to-day activities.

Under the [Special Educational Needs and Disability \(SEND\) Code of Practice](#), 'long-term' is defined as 'a year or more' and 'substantial' is defined as 'more than minor or trivial'. The definition includes sensory impairments, such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy and cancer.

Schools are required to make 'reasonable adjustments' for pupils with disabilities under the Equality Act 2010, to alleviate any substantial disadvantage that a pupil with disabilities faces in comparison with a pupil without disabilities. This can include, for example, the provision of an auxiliary aid or adjustments to premises.

3. Action plan

This action plan sets out the aims of our accessibility plan in accordance with the Equality Act 2010.

AIM	CURRENT GOOD PRACTICE	ACTIONS TO BE TAKEN	PERSON RESPONSIBLE	DATE TO COMPLETE ACTIONS BY	SUCCESS CRITERIA
Increase access to the curriculum for pupils with a disability	<ul style="list-style-type: none"> Our school offers a highly differentiated curriculum for all pupils. Personalised learning plans created on entry and reviewed regularly to ensure accessibility. We use resources tailored to the needs of pupils who require support to access the curriculum. Curriculum resources include examples of people with disabilities. Curriculum progress is tracked for all pupils, including those with a disability. The curriculum is reviewed to make sure it meets the needs of all pupils. We have an onsite OT available to provide bespoke resources for learners with dexterity difficulties. 	<p>Teaching team to plan, organise and select appropriate resources to meet needs of all pupils and adapt planning to ensure all young people can access.</p> <p>Including alternative methods of recording (oral understanding, mind maps, technology)</p> <p>Ongoing CPD for teachers and support staff on inclusive pedagogy, adaptive teaching, and specific learning needs (e.g. autism, dyslexia, ADHD).</p> <p>Training in the use of assistive technology and accessibility tools.</p>	Teaching team and SLT	ongoing	To increase curriculum access for pupils with disabilities, we will ensure effective differentiation and the use of tailored resources. Curriculum materials will positively represent people with disabilities, and pupil progress will be tracked to ensure appropriate targets are set and reviewed. Annual curriculum reviews, informed by pupil and parent voice, will help ensure it remains inclusive and responsive to all needs.

AIM	CURRENT GOOD PRACTICE	ACTIONS TO BE TAKEN	PERSON RESPONSIBLE	DATE TO COMPLETE ACTIONS BY	SUCCESS CRITERIA
Improve and maintain access to the physical environment both external and internal	<p>The environment is adapted to the needs of pupils, staff and visitors as required. This includes:</p> <ul style="list-style-type: none"> • Some buildings are accessible by wheelchair. • Disabled parking bay • Disabled toilets. • Some movement around site is on hard standing and is wheelchair friendly. • Learners with visual impairments can move around without unnecessary obstacles. There is limited differentiation between areas. • Indoor areas are spacious and accessible to learners with ambulatory or visual impairments. • Resources are kept tidy and out of sight to create a calm, purposeful environment for those with sensory or mental health difficulties. 	<p>Where there are no hard standing areas and in severe weather conditions, adaptability of the timetable to allow animals to be taken into the cow shed for sessions.</p> <p>Implement the use of raised beds, tactile gardens, or sensory planting areas for pupils with physical or sensory needs.</p>	Senior leaders on site	As and when necessary.	<p>To improve and maintain access to the physical environment, we ensure that the site is adapted to meet the needs of pupils, staff, and visitors. Buildings are wheelchair accessible, with ramps, disabled parking bays, and appropriate toilet and changing facilities in place. Movement around the site is supported by some hard standing pathways, and where this is not possible, such as in severe weather conditions -we adapt timetables to ensure sessions can still take place, including relocating animals to the main stable area. These measures help ensure our environment remains inclusive, safe, and accessible for all.</p>

AIM	CURRENT GOOD PRACTICE	ACTIONS TO BE TAKEN	PERSON RESPONSIBLE	DATE TO COMPLETE ACTIONS BY	SUCCESS CRITERIA
Improve the delivery of information to pupils with a disability	<p>Our school uses a range of communication methods to make sure information is accessible. This includes:</p> <ul style="list-style-type: none"> • Internal signage. • Large print resources/alternative fonts and coloured paper. • Pictorial or symbolic representations. • Laptops • Coloured overlays and coloured paper • Large print texts • Higher staff to pupil ratio • Trained staff in mobility, communication, and sensory needs 	Maintain signage, ensure appropriate resources are made available to meet individual needs.	All staff	As and when needed.	Information is consistently delivered in accessible formats to meet the diverse needs of pupils with a disability. A range of communication methods is used, including clear internal signage, large print resources, pictorial or symbolic aids, use of laptops, coloured overlays or paper, and large print texts. Staff are aware of individual needs and ensure information is adapted appropriately to support access and understanding.
Accessibility information on our website	All information and policies are freely available on the website and can be produced in enlarged font or explained to learners. Key information, such as staff photos and names, is very easy to access. It is in line with web content Web Content Accessibility Guidelines (WCAG 2.1) .	SLT to ensure policies and information are kept updated and on the website.	SLT	As and when needed.	All key information and policies are clearly accessible on the school website and available in alternative formats, such as enlarged font or verbal explanation, to support pupils with a disability. Staff photos and names are easy to locate, helping learners to identify key adults. The website is user-friendly, regularly updated, and designed to ensure all users can navigate it with ease.

4. Monitoring arrangements

This document will be reviewed every 3 years but may be reviewed and updated more frequently if necessary. It will be reviewed by Head of Education and Learning.

It will be approved by the proprietors.

5. Links with other policies

This accessibility plan is linked to the following policies and documents:

- Risk assessment policy.
- Health and safety policy
- Equality information and objectives (public sector equality duty) statement for publication
- Special educational needs (SEN) information report
- SEND policy.
- Supporting pupils with medical conditions policy